

**Milton Damerel Parish Council**  
**Annual General Meeting**  
**MINUTES**

of the Annual General Meeting held at the Parish Hall on Wednesday 21st May 2014. The meeting commenced at 7.30pm  
Present : Cllr Grace Millman    Cllr Stephen Moyse    Cllr Richard Piper    Cllr Jim Richardson    Cllr John Webb  
          Cllr Gareth Piper    Mrs Lorraine Buttery (Clerk)

There were no members of the public or press present.

Cllr Grace Millman chaired the meeting and welcomed members.

Apologies were received from Rose Haynes who was at the Devon County Show

1. Election of Chairman and signing of Acceptance of Office of Chairman. Grace Millman proposed and Richard Piper seconded the nomination of Stephen Moyse as Chairman. Stephen accepted the nomination, there were no other nominations and therefore Cllr Stephen Moyse was duly elected Chairman of Milton Damerel Parish Council for the year. Stephen signed the Acceptance of Office of Chairman.

2. Election of Vice Chairman. Gareth Piper proposed and Jim Richardson seconded the nomination of Richard Piper as Vice Chairman. Richard accepted the nomination, there were no other nominations and therefore Cllr Richard Piper was duly elected Vice Chairman of Milton Damerel Parish Council for the year.

There being no further business the AGM ended at 7.40pm

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**Milton Damerel Parish Council**  
**MINUTES**

of the Parish Council meeting held on Wednesday 21<sup>st</sup> May 2014 commencing at 7.42 pm following the AGM.

Present:        Cllr Stephen Moyse (Chairman)        Cllr Richard Piper (Vice-Chairman)        Cllr Grace Millman  
                  Cllr Jim Richardson        Cllr John Webb        Cllr Gareth Piper    Mrs Lorraine Buttery (Clerk)

1. Apology received from Cllr Rose Haynes who was at the Devon County Show
2. Chairman's announcement, Councillor Stephen Moyse thanked Grace for her invaluable service as Chairman over the past five year, this was unanimously supported by the rest of the Councillors
3. Public Comments

Councillor Robin Julian did not arrive until 8.10pm and apologised for arriving late. The Chairman allowed Councillor Julian to give his report at the convenient time during the meeting this was after the planning applications had been discussed. He congratulated Councillors Stephen Moyse and Richard Piper on their appointment as Chairman and Vice Chairman and wished them a successful year. He spoke again regarding the cuts in the budgets, and The cut in front line services, in particular the threat to homes for the elderly he said it was grossly unfair to shut homes where there was nowhere else for the residents to go, but was not against half empty homes being closed, say, in larger cities, where there was only one home in the area it would be political suicide to close these.

He stated that there would be training courses in 'Health and Safety' run by the Devon County Council, this will allow Parish Councils to appoint volunteers to do some of the work usually done by the lengths men. He promised that there would be a reduction in 'red tape'.

Councillor Julian also stated that he had been to several meetings locally and at cabinet level regarding the very poor state of the roads in the area, he reported that there is going to be a new 'pilot scheme' whereby he would accompany DCC Highways to inspect roads, he would notify the parish clerk when they would be in Milton Damerel to enable a Councillor to attend the inspection. At this point Councillor John Webb complained regarding the very poor state of the main road, in particular the surface that was like 'tram lines' through the centre of the road, which is a great danger in particular to motor cyclists. Councillor Julian said that this was the type of report that the Councillors can give when The roads are inspected.

4. To approve the minutes of the Parish Council Meeting and Annual Parish Meeting held on 16<sup>th</sup> April 2014. Having been circulated, they were signed as a true record of the meetings.

5. Matters Arising

a) Planning applications, the Parish clerk reported that the weekly list sent individually to Parish clerk would no longer be sent, a list of all Torridge District Council's Planning applications are being sent instead.

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b) The parish clerk sent an email to Tony Curtis who is the Neighbourhood Highway Officer regarding the dangerous exit at Crossways, Holsworthy Beacon, the reply from Tony Curtis was that he would look at the junction the next time he was at Holsworthy Beacon. The councillors would check before the next meeting to see if anything has been done. The Parish Clerk will forward any further communications

#### 6. Planning Applications

i) 1/0431/2014/FUL: Proposed new Silage Store

Location: Waldon Farm, Milton Damerel, Holsworthy, Devon

ii) 1/0369/2014/FUL: (Received after the Agenda had been circulated) shelter for Cows during Milking and to Separate foul water from clean roof water

Location: Venn Farm, Milton Damerel, Holsworthy, Devon

*The above planning applications were discussed and the plans were studied, it was the unanimous decision of the Parish Council to fully support both applications, the Parish clerk to notify Torridge Planning department of their decision.*

#### 7. Planning Decisions

(Received after the Agenda had been circulated)

1/0189/2014/FUL Proposed Conservatory and porch

Location: Bluebell Barn, Milton Damerel, Holsworthy, Devon

The above application was refused on the grounds that:

*The proposed porch and conservatory extensions by reason of their sighting, design and materials are considered to be out of keeping with the character and appearance of the host building, and generally demonstrates a lack of consideration to its vernacular architecture and distinctive design as a former barn. As such it is contrary to policies DVT3, DVT6 and DVT7 of the Torridge District local plan and the National Planning Policy Framework*

#### Planning Appeals

There were none

#### 9. Financial Matters

a) The Parish Clerks salary cheque of £138.66 and expences of £27.07 (includes Tea/coffee/biscuits for APM) was signed by three councillors

b) The parish Clerk presented each councillor with a financial report to date there is a balance of, £886.98 in the bank of this £183.02 is step back in time fund, £89.32 P3 funds leaving a balance of Parish Council general funds of £528.86

c) The Annual Audit paperwork was studied; the relevant parts of the external audit form were read out to the councillors with the items being 'ticked' off, the form was then signed by the Chairman Councillor Stephen Moyse

d) The councillors acknowledged receipt of the first half of the precept.

e) A cheque for £199.16 was signed by three councillors for the annual insurance premium.

f) A cheque for £5 was signed by three councillors to pay for the hire of the hall for the Parish Walk, this will be taken from P3 funds

g) Although not on the agenda the parish clerk requested that a cheque for £50 be signed for the internal audit, this was unanimously agreed and the cheque was signed by three councillors

#### 10. Correspondence as below and as available at the time of the meeting

a) Holsworthy MCTi meeting 28<sup>th</sup> April 2014. b) DCC Community news round up

c) Seven Oakes Council. d) TAP fund

The above communications were received by email and forwarded to Councillors for their attention no further Action required

e) Remembering our WW1 fallen heroes: Councillor Grace Millman has written an article for the newsletter the parish clerk will wait to see if any further information is forthcoming before sending names to Torridge District council

Three Surveys had been received to be completed if desired:

i) DALC Members survey completed for the Parish Clerk to forward

ii) Leader Programme survey - no action

iii) Licensing Policy for Sex Establishments – no action

f) Parcel received from Western power this was shown to the Parish Councillors it was a 'tool box' with suggested items that would be useful in the times of severe flooding and power cuts, it was decided to keep the box near the first aid box in the kitchen of the Parish Hall, Councillor Millman took photos of the articles with the intention of publishing then in the newsletter

#### 11. Urgent matters brought forward with the permission of the Chairman

i) Councillor Jim Richardson gave his apologies for the next two meetings and requested that he be taken off the email forward list from the 16<sup>th</sup> June to August. ii) Councillor John Webb has heard that there are large grants available for the refurbishment of village halls, the Parish Clerk to ensure that Leslie Self is given the details

There being no further business the meeting closed at 9.10pm

Signed

Date

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